

**Corpus Christi Parish  
Finance Commission  
September 13, 2017**

Meeting was opened at 6:30 with a prayer.

Present: Mike Slezak, Jim Banaszak, Betty Behmlander, Jim Stewart, Nick, Meyers, Robert Klenk, Peter Kirchman, Dick Jeffers

Rev. Robert Kelm, Karen Polega

1. Elected officers:
  - Mike Slezak-Chair
  - Robert Klenk-Vice chair
2. Reviewed minutes of June 22<sup>nd</sup> meeting.
3. Reviewed June and July financial reports.
  - Corpus Christi will be operating without a full time bookkeeper. This function will be absorbed by current staff.
  - Betty volunteered to review with Karen the account balances.
  - Fr. Bob has set up two new accounts-one for the piano fund and one for the choir and loft railings.
  - The Montessori school rent was raised \$25.00/mo. for nine months. They will continue to pay for their internet. New mulch was put in the playground area. Also they may wish to extend use of the building next summer and a new lease extension would be written to cover the summer months.
  - Fr. Bob mentioned during this conversation that he is concerned about the boiler in the school building as it is very old but he thinks we can continue to patch it to keep it running.

- CSA pledges are at 78% of the amount billed by the Diocese and that a shortfall could be as much as \$25,000.00. This would have to be made up from our regular revenues or savings. Dick said he was worked on reaching CSA goals in the past and would be willing to do so again.
4. Reviewed items from walk around. No one had a definite list of items completed. Karen will have a report for next meeting. She will also get some pricing and information on security systems for the St. Hedwig's campus.
  5. Chuck Stroemer will be joining this committee as an alternate.

Next meeting: October 11<sup>th</sup> at 6:30.

Submitted,  
Peter Kirchman

**Corpus Christi Parish  
Finance Commission  
October 12, 2017**

Meeting was opened at 6:30 with a prayer.

Present: Mike Slezak, Betty Behmlander, Nick Meyers, Peter Kirchman,  
Dick Jefers, Mike Alarie, Chuck Stroemer  
Rev. Robert Kelm, Karen Polega

Chuck Stroemer was introduced as a new member to replace Jim Banazak.

1. Reviewed and approved the minutes of the September 13, 2017 meeting.
2. Fr. Kelm gave a report on the alter/choir railings. He has given a contract in the amount of \$1000.00 to Liturgical Arts Studio for design, layout and pricing. The project will need to be approved by the Diocese with input from choir members, finance commission and parish council.
3. Reviewed pricing on alarm systems for the three buildings on the St. Hedwigs campus. Some changes were requested to the quotes and we will review again in November.
4. Dick Jefers has offered to get a group together to make some calls for our CSA drive. He has done it before and feels it is beneficial to help reach the goal.
5. Discussed grounds maintenance. Most of the items from the spring walk around have been completed and Ned will continue to work on the rest as he can. The commission feels that at least a part time maintenance person to work with Ned is needed.
6. A report from the Catholic Community Foundation of Mid Michigan (CCFMM) was distributed. It detailed the holdings of Corpus Christi with the Foundation, previous distributions, how future distributions are calculated and distributed.
7. Discussed and reviewed 2016/17 year end and the 2017/2018 projected revenues and expenses. It is noted that with the change in staffing in the later part of the year Pat Uberoth, Karen Polga, and Betty Behmlander have put extraordinary time and effort these past months to give us a reliable financial picture. There

were a few more questions and a final budget should be completed before our November meeting.

Next meeting November 8, 2017.

Peter Kirchman

**Corpus Christi Council/Finance Joint Meeting Minutes**  
**November 8, 2017**  
**6:30pm Parish Office Bldg./Multi-Purpose Room**

**Council Members Present:** Brenda Bow, Chris Cossin, Autumn Dabrowski, Rita Fortin (alternate), Jennifer Klenk, Sharon Pagryzinski, Debby Schingeck, Tim Slezak, and Pete Steyer.

**Council Members Absent:** Bob Campbell, Bailey Houle (youth rep.) Chip Matuszewski, and Nick Wagner

**Ex Officio Members Present:** Mary Dierich, Fr. Bob Kelm, and Sr. Joann Plumpe

**Ex Officio Members Absent:** None

**Finance Members Present:** Mike Slezak, Bob Klenk, Nick Meyers, Betty Behmlander, Pete Kirchman, Mike Alarie, Jim Stewart, Chuck Stromer, and Karen Polega

**Also Present:** Darlene Labean (Corpus Christi Athletic Association)

1. Call to Order by Chair Chris Cossin at 6:35

2. **Meditation:** Rita Fortin, Venerable Solanus Casey Prayer

3. **Athletic Association Report:** Successful Bazaar. Purchasing 15 new tables for Parish Center. Approved to get rid of Boy Scout trailer. They are getting bids on new fryers. The next meeting is November 19.

4. **Approval of Parish Council Minutes and Finance Minutes:** Both approved no changes

5. **Finance:**

a. **Review Monthly Finances:** Looked at handouts and brief discussion of numbers.

b. **Present Year End Financial Statement to Parish:** There is negative balance of 66,552.81. Spent \$28,152.12 on St. Hedwig Rectory at beginning of year. The insert was put in the bulletin with a brief explanation.

c. **Progress on Altar/choir railing:** Fr. Bob showed us pictures from the contractor. There will be handrails going down the steps. We discussed using a different color carpeting on the middle step.

d. **Review year total expenses of St. Hedwig:** It is not making any money. We have large expenses like grassing mowing and snow removal. St. Hedwig's savings will be gone this year.

e. **St. Hedwig Alarm System:** Verizon can monitor, however a monitor was purchased from Home Depot as a tester. It was installed in the St. Hedwig Church basement. It sends a text when levels are too high. It cost approximately \$250. This serves as a test to see if it should be installed in the rectory.

f. **Sale of St. Hedwig:** The rectory has an approximately \$150,000 value. Fr. Bert's lease is up at the end of the year. He wishes to stay; however, Fr. Bob will have a discussion with him. It could be a possibility to have Fr. Bert have month to month lease. He currently pays \$750 in rent. There is a process that needs to be followed about selling. A letter must be presented to the Bishop and vote must take place with a tally presented to the Bishop. We decided to begin talking to other parishioners about the sale as to not surprise them with an unexpected vote. The discussion was tabled until the next meeting where Finance will discuss and present Parish Council with their decision. A vote will take place at a later date. At the appropriate time a final farewell Mass will take place.

g. **Call Progress for CSA:** There are approximately 250 people on the list. It is going well. A parishioner was called from a restaurant in town and has offered to donate for the piano fund.

h. **Review October Counts:** The envelope count is 733 households. The counts are going down year to year. Averages: 2014-968 (merger happened), 2015-915, 2016-864, 2017-804.

6. **Information Items:**

a. Advent Penance Service is December 9 at 11:00am. Services were dropped due to lack of attendance. It will be more like a communal type with a service, not just hearing confessions.

**b. Christmas Mass schedule:**

December 24<sup>th</sup>, Fourth Sunday in Advent:

8:00 & 10:15am

December 24<sup>th</sup>, Christmas Eve:

Holy Trinity: 6:00 & 10:00pm

St. Hedwig: 8:00pm

December 25<sup>th</sup>, Christmas Day:

Holy Trinity: 8:00 & 10:15am

St. Hedwig: 9:00am

**c. Parish Picnic dates: June 8-9, 2018**

**7. Discussion Item:**

a. **Review Time and Talent:** about 200 forms have been turned back in. The office staff have begun to go through them. Stewardship was contacted to go through them instead since it is their project. We discussed if it should still be mailed or if it should be placed in a basket during Mass. There should also be more of an effort to be calling those who signed up to be new to a group. The forms could be stuffed in the worship aids. It is about giving our talent back to God. We could still hand out the financial part, just not have it returned.

b. **Ushers:** Still lock doors, sometimes it is forgotten. We are an example for many other parishes.

c. **Tithing:** Has stopped. The last one was in June. It will be paid back, 3% of last month, from July. It will be posted in bulletin. We discussed a new format for bulletin "last month was \_\_\_\_, this month is \_\_\_\_". It will give people the chance to see who the money will be given to before it is actually given. Karen has a list of charities.

**8. Commission Reports:** Faith Formation, Stewardship, Worship

**9. Stewardship Prayer:** everyone

**10. Adjourn at 8:35**

Respectfully submitted,  
Autumn Dabrowski, Secretary